

Online Examinations (Even Sem/Part-I/Part-II Examinations 2020 - 2021)

Course Name - –Business Communication I

Course Code - HU201

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Answer all the questions. Each question carry one mark.

9. 1. The word 'communication' is derived from the _____ word 'communis'.

Mark only one oval.

- French
- German
- Latin
- Spanish

10. 2. Communication is a part of _____ skills.

Mark only one oval.

- Hard
- Soft
- Rough
- Short

11. 3. Which of these is not a commandment of effective communication?

Mark only one oval.

- Clarity in language
- Listen poorly
- Home communication skills
- Adequate medium

12. 4. Which of these moves from the grass root level?

Mark only one oval.

- Diagonal communication
- Downward Communication
- Upward communication
- Lateral communication

13. 5. Which of these factors is not required to determine the purpose of speech?

Mark only one oval.

- Providing information
- Discouragement
- Accepting ideas
- Entertainment

14. 6. The word 'communication' is derived from the Latin word _____.

Mark only one oval.

- Communion
- Comminicus
- Communic
- Communis

15. 7. Communication through touch is called _____

Mark only one oval.

- Haptics
- Kinesics
- Oculesics
- Proxemics

16. 8. 'Meeting' is an example of _____ communication.

Mark only one oval.

- Informal
- External
- Grapevine
- Group

17. 9. _____ is an example of Haptics.

Mark only one oval.

- Winking
- Smiling
- Handshake
- Traffic signal

18. 10. Eye-contact is an example of _____.

Mark only one oval.

- Kinesics
- Proxemics
- Haptics
- Chronemics

19. 11. Newsletter is an example of _____ flow of communication.

Mark only one oval.

- Upward
- Downward
- Lateral
- Diagonal

20. 12. What is the last step in the process of communication?

Mark only one oval.

- Encoding
- Sending
- Decoding
- Feedback

21. 13. One who believes in the power of fate

Mark only one oval.

- Fatalist
- Optimist
- Pessimist
- Parsimonious

22. 14. A person who loves everybody

Mark only one oval.

- Cosmopolitan
- Patricide
- Altruistic
- Aristocrat

23. 15. At one's wit's end means

Mark only one oval.

- Perplexed
- Clear Up
- Explain
- Enlighten

24. 16. At one's fingertips means

Mark only one oval.

- To take revenge
- Matter of shame
- Complete knowledge
- None of above

25. 17. What is the antonym of 'barren'?

Mark only one oval.

- Unproductive
- Infertile
- Fertile
- None of the above

26. 18. 'No sooner I saw the tiger than I ran away.' The sentence has an error. The correct use is:

Mark only one oval.

- No sooner I had seen
- No sooner did I see
- As soon I saw
- No sooner I saw

27. 19. At the spur of the moment' means

Mark only one oval.

- Difficult Moment
- Without Delay
- Great Moment
- Very Slow

28. 20. Which of the following is not a synonym of 'happy'?

Mark only one oval.

- Joyful
- Delighted
- Elated
- Overwhelmed

29. 21. 'All in all' means

Mark only one oval.

- Every person
- Particular thing same in all
- Call all at once
- Most important

30. 22. Apple Pie Order means _____

Mark only one oval.

- In random order
- Related to fruits packing
- Related to dry fruit packing
- In perfect order

31. 23. Above board means _____

Mark only one oval.

- boasting person
- honest and straightforward
- a man with arrogance
- a dishonest person

32. 24. Find antonym of EXODUS

Mark only one oval.

- Stack
- Linked List
- Queue
- None of these

33. 25. To put one's hand to plough means

Mark only one oval.

- To take up agricultural farming
- To take a difficult task
- To get entangled into unnecessary things
- Take interest in technical work

34. 26. Synonym of ACQUAINT

Mark only one oval.

- Withhold
- Conceal
- Familiarise
- Risky

35. 27. Synonym of ABANDON

Mark only one oval.

- Try
- Join
- Keep with
- Forsake

36. 28. Give one word for 'the act of killing one's mother'.

Mark only one oval.

- Matricide
- Patricide
- Fratricide
- Sororicide

37. 29. Give one word for 'one who looks at the brighter side of life'.

Mark only one oval.

- Pessimist
- Optimist
- Philanthropist
- Philatelist

38. 30. Give one word for 'one who dies for a noble cause'.

Mark only one oval.

- Patriot
- Martyr
- Crusador
- Volunteer

39. 31. Give one word for 'one who feeds on human flesh'.

Mark only one oval.

- Cannibal
- Caliban
- Caribbean
- Canabelle

40. 32. Many significant events happened during Akbar's _____.

Mark only one oval.

- Rain
- Reign
- Rein
- Reigns

41. 33. Which is the shortest _____ from Delhi to Agra?

Mark only one oval.

- Root
- Route
- Rout
- Rod

42. 34. My father has given his _____.

Mark only one oval.

- Assent
- Ascent
- Accent
- Ascend

43. 35. To drive home means

Mark only one oval.

- To find one's roots
- To return to place of rest
- Back to original position
- To emphasise

44. 36. To have an axe to grind means

Mark only one oval.

- A private end to serve
- To fail to arouse interest
- To have no result
- To work for both sides

45. 37. Find most opposite word of COERCIVE

Mark only one oval.

- Progressive
- Powerless
- Opinionated
- Meek

46. 38. To end in smoke means

Mark only one oval.

- To make completely understand
- To ruin oneself
- To excite great applause
- To overcome someone

47. 39. _____ is the first enemy of communication

Mark only one oval.

- Noise
- Clarity
- Politeness
- Completeness

48. 40. Which of these must be avoided for effective communication?

Mark only one oval.

- Sharing of Activity
- Listening
- Politeness
- Ambiguity

49. 41. The following is (are) the most effective way (s) of communication

Mark only one oval.

- Verbal
- Non verbal
- Written
- All of the above

50. 42. Communication is the task of imparting _____.

Mark only one oval.

- Training
- Information
- Knowledge
- Message

51. 43. _____ Communication is a dictator type communication.

Mark only one oval.

- Two way
- Three Way
- Four Way
- One way

52. 44. Any business house is concerned with _____ communication

Mark only one oval.

external

dumb

deaf

blind

53. 45. In an organization, which of these is not a type of communication?

Mark only one oval.

Downward

Upward

Horizontal

Curve

54. 46. The handshake that conveys confidence is to be

Mark only one oval.

Limp

Firm

Loose

Double

55. 47. _____ of the letter consists of main message.

Mark only one oval.

- Heading
- Body
- Greeting
- Closing

56. 48. The _____ of business letter is called layout.

Mark only one oval.

- Body
- Content
- Format
- All of the above

57. 49. Which of the following is the final phase of communication process?

Mark only one oval.

- Receiver sends feedback
- Sender has an idea
- Receiver gets the message
- Sender transmits the message

58. 50. What are three important parts of a grapevine?

Mark only one oval.

- rumors and gossip
- usage and efficiency
- Usage, rumors
- Efficiency, updates and rumors

59. 51. Which of the following suggests for non-verbal communication?

Mark only one oval.

- Typed Messages
- Paralanguage
- Social Networking
- Phone Calls

60. 52. Maximum number of communication problems occurs due to

Mark only one oval.

- Poor listening
- Poor oral communication
- misinterpretation
- Cultural barriers

61. 53. _____ does not come under personal barrier to communication

Mark only one oval.

- Narrow thinking
- Limited vocabulary
- Poor listening skill
- Chain of command by supervisors

62. 54. What can create barrier to free flow of horizontal communication

Mark only one oval.

- Lack of trust among coworkers
- Concerns about job security
- Competition for scarce resources
- All of these

63. 55. I _____ (not study) in college

Mark only one oval.

- have not study
- did not study
- never study
- do not go

64. 56. The house is _____ fire for sometimes now.

Mark only one oval.

with

in

at

on

65. 57. Pain: Sedative(Find the pair which shares the same relationship)

Mark only one oval.

Comfort: Stimulant

Grief: Consolation

Trance: equality

Narcotic: drug

66. 58. The miser gazed _____ at the pile of gold coins in front of him.

Mark only one oval.

avidly

admiringly

thoughtfully

Earnestly

67. 59. Catching the earlier train will give us the _____ to do something.

Mark only one oval.

- change
- Luck
- possibility
- occasion

68. 60. I saw a _____ of cows in the field

Mark only one oval.

- group
- herd
- swarm
- flock

69. 61. Which part of the sentence has an error: 'I have finished the third and fourth chapter of this book.'?

Mark only one oval.

- I have finished
- the third and fourth chapter
- of this book
- No error

70. 62. Which part of the sentence has an error: 'I have been suffering from fever from last night.' ?

Mark only one oval.

- I have been suffering
- from fever
- from last night
- No Error

71. 63. Which part of the sentence has an error: 'It is one of the most satisfactory proposal that have ever been made.'?

Mark only one oval.

- It is one of the most
- satisfactory proposal that have
- ever been made
- No error

72. 64. Which part of the sentence has an error: 'My hands were so cold as I could not even hold the key properly.'?

Mark only one oval.

- My hands were so cold
- as I could not even
- hold the key properly
- No error

73. 65. Give one word for the following: One who does not believe in the existence of God.

Mark only one oval.

- Agnostic
 Atheist
 Chauvinist
 Cynic

74. 66. Give one word for the following: Someone who attacks cherished ideas or traditional institutions.

Mark only one oval.

- Iconoclast
 Fanatic
 Misanthrope
 Fugitive

75. 67. Give one word for the following: One who lives in solitude.

Mark only one oval.

- Narcissist
 Recluse
 Stoic
 Numismatist

76. 68. What does the word 'anthropologist' mean?

Mark only one oval.

- One who studies the origin and history of rocks
- One who studies the evolution of mankind
- One studies the evolution of water bodies
- One who studies the background of trees

77. 69. What does the word 'horticulture' mean?

Mark only one oval.

- The practice of drawing maps
- The art of garden cultivation
- The process of supervising an examination
- A storehouse for threshed grain

78. 70. What does the word 'bibliophobia' mean?

Mark only one oval.

- The fear of books
- The fear of the Bible
- The fear of bricks
- The fear of bills

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