



## BRAINWARE UNIVERSITY

### Term End Examination 2020 - 21

Programme – Bachelor of Business Administration in Hospital Management

Course Name – Medical Record Science & Hospital Information System

Course Code - BBAHMC301

Semester / Year - Semester III

Time allotted : 75 Minutes

Full Marks : 60

[The figure in the margin indicates full marks. Candidates are required to give their answers in their own words as far as practicable.]

### Group-A

(Multiple Choice Type Question)

1 x 60=60

1. (Answer any Sixty )

(i) The color red in MR is used for

- |             |                  |
|-------------|------------------|
| a) The dead | b) Discharged    |
| c) Admitted | d) None of these |

(ii) The latest ICD coding followed is

- |           |                  |
|-----------|------------------|
| a) ICD-9  | b) ICD-7         |
| c) ICD-10 | d) None of these |

(iii) Medical records in teaching hospitals should be preserved for

- |             |             |
|-------------|-------------|
| a) 5 years  | b) 7 years  |
| c) 10 years | d) 15 years |

(iv) ICD 9 consists of

- |              |                  |
|--------------|------------------|
| a) 2 volumes | b) 3 volumes     |
| c) 4 volumes | d) None of these |

(v) “The compulsory duties” of a doctor is/ are:

- |                        |  |
|------------------------|--|
| a) Maintaining secrecy | b) Report cases of birth, death and infectious disease |
| c) Maintaining records | d) All of these  |

- (vi) A medical record committee can be formed with -
- a) Physicians and nurses
  - b) Group D staffs
  - c) Personnel of quality assurance
  - d) None of these
- (vii) Medical Record is important for
- a) Patient
  - b) Doctor
  - c) Hospital
  - d) All of these
- (viii) All are methods of filing except
- a) Terminal Digit Filing
  - b) Straight Numeric Filing
  - c) Middle Digit Filing
  - d) Asteric Code Filing
- (ix) PMI card indicates
- a) Patient Master Index Card
  - b) Patient Management Index Card
  - c) Personnel Management Index Card
  - d) None of these
- (x) EMR indicates
- a) Electronic Medical Record
  - b) Entire Medical Record
  - c) All of these
  - d) None of these
- (xi) Which one is the proper order of MR process?
- a) Coding, Indexing, Filing, Retrieval
  - b) Indexing, Coding, Filing Retrieval
  - c) Filing, Coding, Indexing, Retrieval
  - d) Retrieval, Coding, Indexing, Filing
- (xii) Legal documents include all except
- a) Diagnostic reports
  - b) Documents of malpractice suits
  - c) Documents of Professional Misconduct
  - d) Documents of Indian Evidence Act
- (xiii) Face sheet refers to
- a) The initial patient intake history form
  - b) Part of a body diagram, such as when there has been a facial laceration

c) Information collected by the admitting or triage nurse  
d) Registration form when presenting for hospital care

(xiv) ..... is a contingency plan that has been put in place to retrieve records in case they are lost, destroyed or compromised

- a) Records management
- b) Inactive record maintenance
- c) FERPA
- d) Disaster recovery

(xv) The focus of medical review on hospice claims involves all of the following except

- a) Skilled care
- b) Length of stay
- c) Primary terminal diagnosis
- d) Adequate documentation of election of hospice

(xvi) Medical Audit is except:

- a) Review of professional work
- b) A mechanism for realizing the situation
- c) A powerful tool to both education and regulatory mechanism
- d) Capacity utilization of equipment

(xvii) Medical Records are created and maintained for the benefit of-

- a) Patients
- b) Medical staff
- c) Hospital
- d) All of these

(xviii) POMR stands for-

- a) Population oriented medical record
- b) People oriented medical record
- c) Patient oriented medical record
- d) Problem oriented medical record

(xix) What is the technology system allows for day today operation of hospital managers?

- a) Health Information System
- b) Techniques of Hospital operation
- c) Both Health Information System and Techniques of Hospital operation
- d) None of these

(xx) Which of the following parties is not likely to review the medical record?

- a) Insurance auditor
- b) A consultant
- c) A vendor
- d) Medical record officer

(xxi) Performing an incorrect treatment, such as operating on the wrong patient-

- a) Comparative negligence
- b) Contributory negligence
- c) Malfeasance
- d) none of these

(xxii) What is a query?

- a) A tool for communication
- b) A tool for obtaining the highest amount of payment
- c) A message that should only be recorded electronically
- d) A section of document identified as needing improvement

(xxiii) Medical Record is encompassing with -

- a) A patient's medical case history
- b) A patient's laboratory report history
- c) Both (a) and (b)
- d) Either (a) or (b)

(xxiv) POMR was introduced in the year-

- a) 1960
- b) 1962
- c) 1957
- d) 1970

(xxv) A medical record committee is created as:

- a) To review the all records
- b) To do focus on patient quality of a hospital
- c) To prevent any legal cases
- d) All of them

(xxvi) What is the full form of LAMA -

- a) Leave against medical advice
- b) Live against medical advice
- c) Either Leave against medical advice and
- d) None of these

Live against medical advice

(xxvii) What is the full form of SOMR -

- a) Source oriented medical record
- b) Science oriented medical record
- c) Surgery oriented medical record
- d) None of these

(xxviii) Who is introducing "POMR"?

- a) Lawrence L Weed
- b) Marie Curie
- c) Albert Einstein
- d) Stephen Hawking

(xxix) The word "SOAP" is comprising except -

- a) Subjective
- b) Objective
- c) Assessment
- d) Programme

(xxx) The ICD 9 is comprising with total volume of -

- a) 5
- b) 2
- c) 3
- d) 4

(xxxii) A study of hospital data provides information on the aspects, except

- a) Geographic sources of patients
- b) Age and sex distribution of different diseases and duration of hospital stay
- c) Distribution of diagnosis
- d) Height of the patient

(xxxiii) MIS means-

- a) Management Information System
- b) Memory Improvement System
- c) Maintenance of Indian Survey
- d) Multiple Information system

(xxxiv) Purpose of hospital management system is to:

- a) improve customer service
- b) reduce process costs
- c) streamline the search of medical records
- d) All of these

(xxxiv) What does a computerized system help us do in regards to managing payroll?

- a) It helps ensure accuracy, as well as tax filing
- b) It helps us figure out the worth of employees.
- c) It helps us find the tax loop holes.
- d) It helps us create additional jobs.

(xxxv) To become an effective MIS department must state its .....

- a) Goals
- b) Objective
- c) Profit
- d) Mission

(xxxvi)

To become an effective MIS department must state its .....

- a) Goals
- b) Objective
- c) Profit
- d) Mission

(xxxvii) The full form of MPI refers-

- a) Master patient index
- b) Mission payload integration
- c) Multiphoton Ionization
- d) None of these

(xxxviii) The conventional method of arrangement of medical records is -

- a) SOMR
- b) POMR
- c) IMR
- d) SOAP

(xxxix) Characteristics of medical record is/ are -

- a) Must contain sufficient data handwritten
- b) Should be accurate all the all staffs
- c) Entitled with appropriate documentation
- d) All of these

(xl) Types of numbering system in medical record filing are-

- a) 2
- b) 3
- c) 5
- d) 4

(xli) The Unit numbering system of medical record refers -

- a) Filing all the records of previous admission of the patient are brought forward and filed under the latest admission number
- b) Patient receives a new number on each time he got admitted or treated by that hospital
- c) Patient receives a number during his first admission or visit to a hospital
- d) None of these

(xlii) The Serial unit numbering system of medical record refers -

- a) Patient receives a number during his first admission or visit to a hospital
- b) Patient receives a new number on each time he got admitted or treated by that hospital
- c) Filing all the records of previous admission of the patient are brought forward and filed under the latest admission number
- d) Either a or b

(xliii) The storage of medical record is normally -

- a) 10 years
- b) 7 years
- c) 5 years
- d) 3 years

(xliv) The ICD is maintained by whom?

- a) WHO
- b) UNICEF
- c) World bank
- d) None of these

(xlv) Mental and behavioral disorders are including with ICD ..... chapter

- a) III
- b) V
- c) IV
- d) VI

(xlvi) Health care statistics dealing with the application except:

- a) Public health
- b) Epidemiology
- c) forensic medicine
- d) healthcare expenditure

(xlvii) Processing of OP records and IP records is done by -

- a) Medical record library
- b) Wards
- c) OPD
- d) None of these

(xlviii) Numeric in nature includes:

- a) occurs commonly and obviously in nature
- b) non-negative number
- c) set of natural numbers
- d) All of these

(xlix) In terminal digit method, the number is used usually of -

- a) 6 digits
- b) 3 digits
- c) 4 digits
- d) 2 digits

(l) The latest publication of ICD-10 was done in the year

- a) 2001
- b) 1893
- c) 2003
- d) 1993

(li) The first medical record auditor is -

- a) Florence Nightingale
- b) Earnest codman
- c) George Grayward
- d) Thomas R. Ponton

(lii) ALS stands for -

- a) Average life span
- b) Average length of stay
- c) Assistant Laboratory super
- d) None of these

(liii) Optimum bed occupancy signifies -

- a) Occupancy between 85% to 90%
- b) More than 90%
- c) Occupancy between 80% to 85%
- d) Less than 80%



(liv) External audit is done by -

- a) Management staff of the hospital
- b) Treating doctor
- c) Hospital quality department
- d) None of these

(lv) The first medical record department is in a hospital named Saint Bartholomew Hospital, which is located in -

- a) USA
- b) Australia
- c) UK
- d) India

(lvi) Improper or non- maintenance of medical record is a -

- a) Medical negligence
- b) Medical malpractice
- c) Both Medical negligence and Medical malpractice
- d) None of these

(lvii) The 'body temperature' of the patient is noted as the patient's -

- a) Identification data
- b) Clinical data
- c) Pi-degree data
- d) None of these

(lviii) A medical record committee can be formed within the personnel, except:

- a) Physicians and nurses
- b) Medical record personnel
- c) quality assurance
- d) Para medical staffs

(lix) Which of the following is not a technology driver for an information system?

- a) knowledge asset management
- b) enterprise applications
- c) object technologies
- d) collaborative technologies

(lx) "Filing all the records of previous admission of the patient under the latest admission number" refers in which number system?

- a) The serial numbering
- b) Unit numbering system
- c) Both The serial numbering and Unit
- d) None of these

numbering system