



BRAINWARE UNIVERSITY

Term End Examination 2021 - 22

Programme – Bachelor of Science (Honours) in Agriculture

Course Name – Communication Skills and Personality Development

Course Code - CC-BAG204

(Semester II)

Time allotted : 1 Hrs.5 Min.

Full Marks : 50

[The figure in the margin indicates full marks.]

Group-A

(Multiple Choice Type Question)

1 x 50=50

Choose the correct alternative from the following :

- (1) The primary skill to acquire knowledge about everything in the world.

a) Reading skill	b) Writing skill
c) Listening skill	d) Speaking skill
- (2) It is a Psycho- linguistic guessing game

a) Reading	b) Writing
c) Listening	d) Learning
- (3) Listening process involves -

a) Processing the data	b) Reconstructing the data
c) Giving meaning to the data	d) All of the above
- (4) 'C' stands for carbon and 'Ca' stands for calcium are examples of

a) Field abbreviations	b) Common abbreviations
c) Personal abbreviation	d) None of the above
- (5) Those sentences which make statements or assertions are called

a) Declarative or Assertive sentence	b) Interrogative sentence
c) Imperative sentence	d) Exclamatory sentence
- (6) An is a word used to add something to the meaning of a verb, an adjective, or another adverb.

a) Adverb	b) Adjective
c) Pronoun	d) Clause
- (7) The to form a complete, recognizable whole is called cohesion.

a) Connection	b) Linking
c) Gluing	d) All of the above

- (8) A summary is known as -
- a) A brief statement of the main points of something b) It is a short concise summing up of any material, either auditory or written
- c) Both a & b d) Shortened form of the main points
- (9) Gathering citations and reference list at the end of each chapter or at the end of the page.
- a) Endnotes b) Footnotes
- c) Footer d) All of the above
- (10) We require several skills for acquiring _____ and _____
- a) Knowledge, wisdom b) Knowledge, information
- c) Information, experience d) Both b & c
- (11) Important kinds of workers are -
- a) Growers, diggers b) Makers, movers
- c) None of the above d) All of the above
- (12) David living stone worked as a _____ in a cotton mill when he was only ten years old. He did not receive any formal education and was his own _____
- a) Doctor, labourer b) Labourer, teacher
- c) Explorer, labourer d) Teacher, doctor
- (13) _____ involves processing and reconstructing the data, but _____ is letting the sounds beat your eardrums.
- a) Listening, hearing b) Hearing, listening
- c) Casual listening focused listening d) None of the above
- (14) The general categories of communications are -
- a) Speech, writing b) Printing
- c) Electronic communication d) All of the above
- (15) _____ means no external, unnecessary details have to be included, while _____ means all the significant and important details should be included.
- a) Accurate, complete b) Orderly, clear
- c) Accurate, clear d) Clear, complete
- (16) Common kinds of narrative skills are -
- a) How to do something b) How something works
- c) Both a & b d) Arrange the information properly
- (17) To read efficiently one has to have: 1. The knowledge of the writing system of the language 2. The ability to interpret 3. The knowledge of the language 4. Knowledge of the world
- a) 1, 2, 3 b) 1, 2, 3, 4
- c) 1, 3, 4 d) 2, 3, 4
- (18) fill in the blanks by using appropriate tenses: Mary _____ to school every day. She _____ in the evening. She is _____ a letter now. Many _____ to Delhi yesterday.
- a) Went, swim, write, went b) Goes, swims, writing, went
- c) Goes, swim, writing, goes d) None of the above
- (19) Communication helps officials to _____ the employees.
- a) Eliminate b) motivate
- c) Threaten d) Apprise

- a) hap tics, conversation
c) prosody, connection
- b) Para language, communication
d) gestures, communication
- (32) In ___ listening, the listener has a purpose of not only empathizing with the ___ but also using this deep connection in order to help the speaker understand, change or develop in some way.
- a) dialogic, leaner
c) appreciate, listener
- b) empathetic, reader
d) therapeutic, speaker
- (33) The most crucial part of the ___ process is thinking of converting to ___ what one hears.
- a) reading; understanding
c) hearing; interpreting
- b) speaking; meaning
d) listening; meaning
- (34) The most crucial part of the ___ process is thinking or converting to ___ what one hears.
- a) reading, understanding
c) hearing, interpreting
- b) speaking, meaning
d) listening, meaning
- (35) In letter writing, ___ indicates to the reader of the letter what the ___ is about.
- a) salutation, letter
c) body, memo
- b) subject, notice
d) subject, letter
- (36) The semantic markers used to express time relationship are:
- a) next, after
c) hence, to summarize
- b) after, consequently
d) while, because
- (37) In comprehension listening, to comprehend the ___, one requires a lexicon of ___ and all rules of ___ and ___ by which one can understand what others are saying.
- a) words, syntax, meaning, grammar
c) word, meaning, syntax, grammar
- b) Grammar, syntax, words, meanings
d) meaning, words, grammar, syntax.
- (38) While listening it is important to the right environment because it will help the ___ focus on what he is ___ and avoids ___.
- a) chance, reader, reading, distribution
c) choose, listener, listening, distraction
- b) choice, speaker, speaking, disturbance
d) change, writer, writing, discrimination
- (39) While communication with the ___, ___ phrases and ___ have to be used in their ___ contexts.
- a) customers, polite, expressions, appropriate
c) subordinates, impolite, impressions, true
- b) relatives, harsh, gestures, inappropriate
d) audience, rude, dialogues, actual
- (40) The most effective way of communication –
- a) Written
c) Both of above
- b) Verbal
d) None of the above
- (41) What do you think is necessary to perform a specific job in the desired manner.
- a) Advice
c) Management
- b) Administration
d) All of the above
- (42) ___ is an announcement sheet that is sent to a specific group of people.
- a) Notice
c) Circular
- b) Memo
d) Letter
- (43) Eye contact is very important in –

